Advanced Note Build

Building Blocks & NoteForm toolbelt
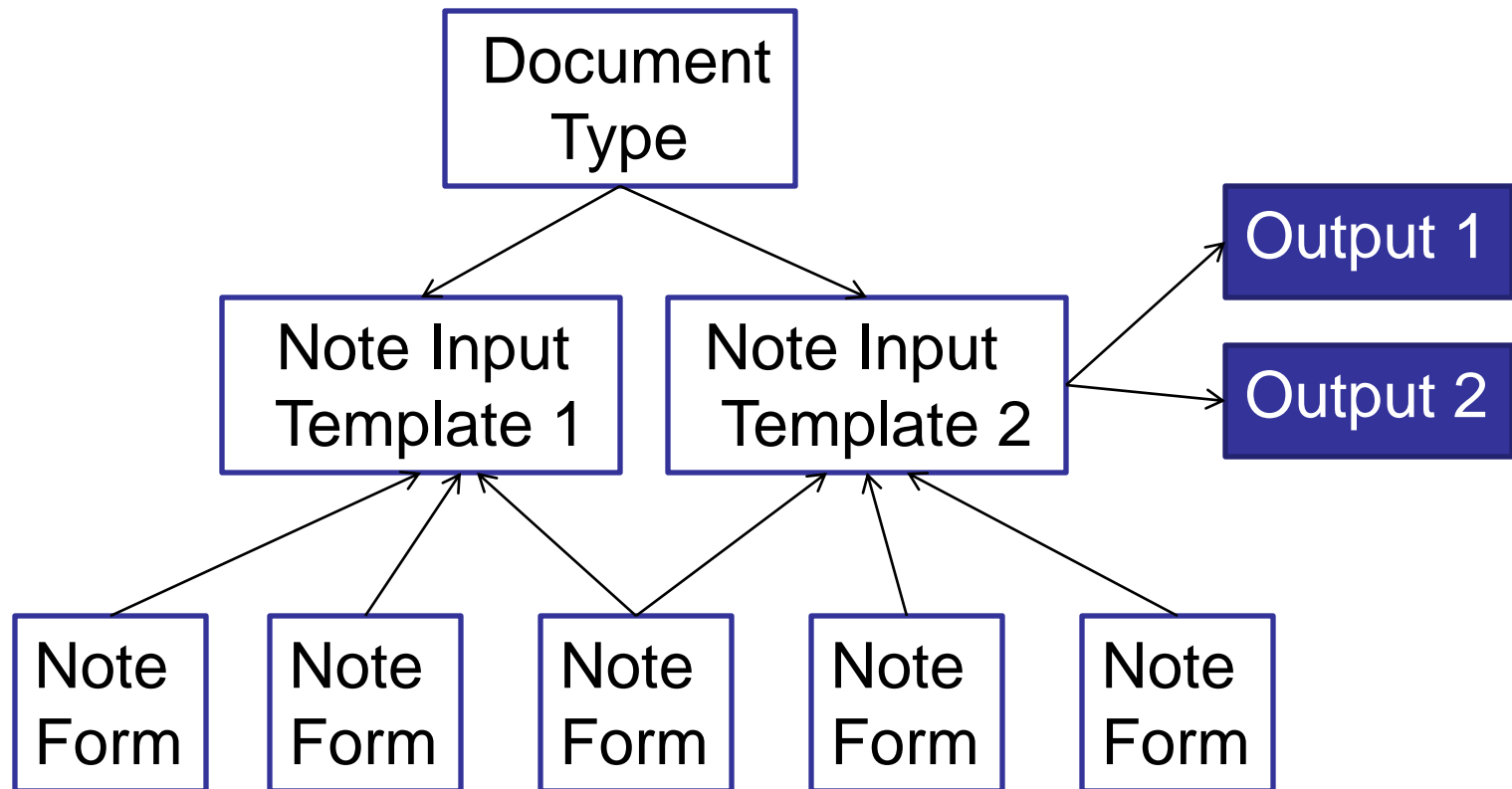
Empowering Extraordinary Patient Care

Agenda

- **The Basics: Note Building Blocks & Architecture**

NoteForms:

- **Information Gathering / Build strategy**

- **Hotspots for Physical Exam and Procedure forms**

- **Complex sentences**

- **Mutually exclusive controls**

- **Potentially inclusive controls**

- **Tips & tricks**

- **Q&A**

The Basics

Information Gathering / Build Strategy

- **What types of forms are being built?**

  - Assessment forms

  - Define "All Normal" controls for Physical Exam or ROS forms

- **What types of users are the form(s) being built for?**

- **Use Allscripts delivered note forms**

- **Gather paper or electronic forms**

- **Set expectations**

Detail Forms & Hotspot Illustrations

- **Why detail forms are necessary**

- **Physical Exam hotspot-based forms**

- **Procedure hotspot-based forms**

- **Alternatives**

- **Examples**

- **Brief build demonstration**

Complex Sentences

Qualifiers

- **Qualifiers are used to determine the placement of the rendered text at a Control property level or at the Header placed on a Detail Form. The Qualifier options are <u>Prefix</u>, <u>Insert</u>, <u>Suffix</u>, or <u>None</u>.**

- **If the Qualifier is set to <u>Insert</u>, the render text of the control will render where the ~M is present in the render text.**

- **<u>Prefix</u> renders text at the beginning of the sentence**

- **<u>Suffix</u> renders text at the end of the sentence**

- **Examples**

Complex Sentences…

Values (~V)

- **Inserts the value entered.**

- **~V is used to provide a Text Entry space.**

- **Display name must have three underscores ("___") to properly render the value**

Units (~U)

- **Inserts the unit of measure.**

- **~U is used with ~V to indicate specific units of measure.**

- **~V ~Ucm will render "5 cm"**

- **If no value is entered, the unit of measure will not render.**

- **Examples**

Exclusive/Inclusive Controls

Mutually Exclusive Controls (Radio Groups)

- **Radio Groups – When multiple choices are present with only one potential selection**

Potentially Inclusive Controls

- **Y/N**

- **Checkboxes**

- **Radio controls (outside of radio groups)**

- **+/-**

- **Examples**

Example Form Build

Additional Information

Tips & Tricks

- **Recycle your Document Types**

- **When to use Reverse Meaning**

- **Elaborating on findings with no detail forms (double click)**

- **Hidden headings/groups (avoid if possible)**

- **Continuation training for providers should help decrease long term maintenance of forms & note components**

For more information, visit….

- **http://blog.galenhealthcare.com**

- **http://wiki.galenhealthcare.com/Note**

Q&A

- **Questions?**

- **Submit further questions to education@galenhealthcare.com**
- **Visit http://galenhealthcare.com/calendar/ for future webcasts**
- **Slides and Q&A will be posted at http://wiki.galenhealthcare.com/Advanced_Note_Build**